

## **MINUTES**

### **UTAH CONSTRUCTION SERVICES COMMISSION MEETING**

**September 24, 2008**

**Room 474 Fourth Floor– 9:00 AM  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9: 07 AM

**ADJOURNED:** 10:30 AM

**Bureau Manager:**

Dan S. Jones

**Board Secretary:**

Ann Naegelin

**Board Members Present:**

Bradley Stevens, Commission Chairman and  
Electrician Board Chairman

Larry Love, Burglar Alarm Board Chairman

Steve Bowers

David Told, Plumbers Board Chairman

Wendy Gibbs

Jerry Preston

John Wilcox

**Board Members Absent:**

Joel Jolley, excused

Carl Tippetts

**Guests:**

Renee McDonough

Jenna Williams, Utah Contractor Center

Steven Bankhead, Westec Electric

**DOPL Staff Present:**

Wayne Holman, Chief Investigator/License Manager

Dennis Meservy, Bureau Manager

Masuda Medcalf, ALJ

#### **TOPICS FOR DISCUSSION**

##### **ADMINISTRATIVE BUSINESS:**

Swear in New Board Member

Rules Hearing

#### **DECISIONS AND RECOMMENDATIONS**

Mr. Jerry Preston was sworn in as a new commission member. He is a Residential Small Commercial contractor.

Ms. Medcalf conducted public rule hearings for the four rule filings.

Minutes

The minutes from the August 27, 2008 meeting were reviewed. Mr. Bowers made a motion to approve the minutes as amended. Ms. Gibbs seconded the motion. Motion passed by unanimous vote.

**REVIEW PROPOSED DISCIPLINARY ACTIONS:**

Stephen Dubinski, unlicensed contractor  
Stipulation for Cease and Desist

Mr. Jones reviewed the terms of the Stipulation and Order for Mr. Dubinski. Ms. Gibbs made a motion to accept the Stipulation and Order as written. Mr. Love seconded the motion. Motion passed by unanimous vote.

Wasatch Homes Construction, LLC  
Stipulation for Surrender of License

Mr. Jones reviewed the terms of the Stipulation and Order for Wasatch Homes Construction, LLC. Mr. Love made a motion to accept the Stipulation and Order as written. Mr. Told seconded the motion. Motion passed by unanimous vote.

**DISCUSSION ITEMS:**

Investigation Updates  
Daniel T. Jones

Mr. Daniel T. Jones will update the Commission at the next meeting.

Good Moral Character

Mr. Jones reviewed potential language to add a good moral character to the qualifications for licensure. The language was pulled from other statutes. Addition of a good moral character requirement must be done with a statute change.

Mr. Jones discussed some potential language that may be needed to 58-1-401 regarding disciplinary proceedings. Mr. Holman would like to review this very carefully before we go forward with legislation.

The Commission will continue this discussion at their next meeting.

Language for Potential Rule Changes for  
License Bond for Financial Responsibility and  
Addition of Master and Residential Master  
Plumber for Plumbing Trades Instruction  
Facility

Mr. Jones reviewed potential language to clarify the requirements for a license bond used to determine financial responsibility. He also reviewed potential language to add master and residential master plumber to the requirements for the Plumbing Trades Instruction Facility. The new language will be added to the next rule filing.

Continuing Education Registry

Mr. Jones reviewed the Memorandum of Understanding an Association can submit to act as a Continuing Education Registry.

Continuing Education For Approval

Mr. Bowers made a motion to approve the courses from the Utah Masonry Council and deny the courses from the Southern Utah Home Builders Association. More information is needed on how many credits and whether the courses are core or professional. Mr. Love seconded the motion. Motion passed by unanimous vote.

**ADJOURN:**

Motion to adjourn by Ms Gibbs.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

October 29, 2008  
Date Approved

(ss) Bradley Stevens  
Chairperson, Construction Services Commission

October 29, 2008  
Date Approved

(ss) Dan S. Jones  
Bureau Manager, Division of Occupational & Professional  
Licensing